

## Franklin County Board of Health Minutes

January 20, 2015

- Members Present:** Carol Miller, Erran Miller, Nancy Retz, Shawn Dietz
- Members Absent:** Dr. Paltzer
- Staff Present:** Christa Wiarda, Public Health Administrator; Deb Jones, Home Health Program Director; Jenni Swart, Franklin County Public Health; Mike Nolte, Franklin County Supervisors; Gary McVicker, Franklin County Supervisors.
- Staff Absent:** Earl Kalkwarf, Franklin County Environmental Health
- Others Present:** Erin Barkema, IDPH
- Called to Order:** The meeting was called to order at 17:30 by E. Miller.
- Approval of Agenda:** C. Miller made a motion to approve the agenda. Seconded by Retz. Motion carried.
- Welcome to New Board Members:** Shawn Dietz, new Franklin County Board of Health member and Gary McVicker, new Franklin County Supervisor and liaison to the Franklin County Board of Health were welcomed.
- Public Comments:** None
- Approval of Minutes:** E. Miller made a motion to approve the December 1, 2014 minutes. Seconded by Retz. Motion carried.
- IDPH Update:** Erin Barkema presented and update from the IDPH. The application for Local Public Health will be out in early February. This will need to be completed by the Board of Health and sent back in to the state. The IDPH is in the process of modifying Chapter 80, simplifying the language and stating the information in this chapter in a clearer language. They are also working on a new funding formula. We may see a slight decrease in our funding, as they are taking out child protective services from the funding formula. The CHINA HIP will be coming out within the next year and the needs assessment to be completed. Erin is planning to get to two Board of Health meetings per year. She is hoping to return in the summer. Erin's role is to be the liaison between the IDPH, the local Board of Health, and the Public Health/Home Care administrators. The VA is now paying per diagnosis, but there is no information available as to what the pay scale will be. Barkema also shared that most county Board of Supervisors are going through the same process with their Board of Health. Most counties don't have the Board of Health in their own fund. In addition, Barkema stated that the county tax payers should be considered the payer of last resort.

## **Franklin County Board of Supervisors:**

Christa met with the Board of Supervisors on 1/19/15. Franklin County Public Health had originally requested \$220,000 from the Board of Supervisors to go towards the 2015-2016 budget. Because of a lower cost of health insurance (saving FCPH approximately \$39,000) and because the Board of Supervisors has chosen to go with a straight pay increase (\$0.40 per employee) rather than a percentage pay increase, the Board of Supervisors have chosen to not grant the full \$220,000 that was requested. In addition, the Board of Supervisors is concerned that the full \$220,000 would cause the ending fund balance to be too high. Therefore, the Board of Supervisors have chosen to grant \$97,000 to the FY2016 budget. The Board of Supervisors suggests that the Board of Health watch the monthly balance sheets closely, and if there are budget issues part way through the year, this topic can be re-visited at that time. Erin also reported that we will continue to see changes from Medicare, Medicaid, and CMS. Currently, personal cares are not paid as a standalone charge, this must be paired with another service (i.e. skilled care, physical therapy, occupational therapy). This may affect the budget.

## **Franklin County Public Health**

### **Old Business**

Franklin County Public Health is still trying to hire an additional nurse. They have widen their advertising area in hopes of finding a good nurse to hire. Erin Barkema suggested that if FCPH is unable to find a suitable nurse that they may want to look at hiring a social worker instead of a nurse.

### **New Business**

"FY2016" Amended Budget. Motion to approve the amended budget was made by C. Miller. Seconded by Retz. Motion carried. Handouts were presented to Franklin County Board of Health members regarding mandated services for public health. Restaurant Inspections were presented for Franklin County. These can also be found on the IDPH website. Our inspector for Franklin County is Barry Phillips. The CHINA HIP needs assessment will be coming out soon. Last time, the need that was targeted was Obesity, and a coalition was formed to work on this need.

### **Approval of Claims**

#### **Activity Report**

Motion made by E. Miller to approve the Franklin County Public Health Claims and Activity Report. Motion seconded by Dietz. Motion carried.

## **Franklin County Environmental Health**

### **Old Business**

None reported

### **New Business**

"FY2016" Amended Budget. Earl Kalkwarf was not present for the Franklin County Board of Health meeting, and did not leave a copy of his amended budget for the meeting. Mike Nolte from Franklin County Board of Supervisors did report that he thought the only changes to the budget were the changes in health insurance and the pay increase. Motion made by E. Miller to acknowledge the changes to the budget. Seconded by C. Miller. Acknowledgement passed with 3 Ayes (E. Miller, C. Miller, Retz) and 1 Nay (Dietz).

### **Approval of Claims**

Claims report was not presented at this meeting

**Activity Report**

Motion made by E. Miller to acknowledge Environmental Health Activity Report. Seconded by C. Miller. Motion carried.

**Board of Supervisor Comments**

Mike Nolte, Board of Supervisors, reported that he had received an email from Earl Kalkwarf, stating that he would be on vacation for 4 weeks, as approved by Franklin County Board of Health. However, he does not have enough vacation time accrued to cover the entire vacation time. Because he is planning to continue to answer his phone and answer emails, he requested that he be allowed to take a Leave of Absence with pay once his vacation time runs out and to be paid for the time he spends on phone calls and email. Motion was made by Retz to approve his vacation for four weeks, provided he uses his vacation time first, and then will be granted unpaid leave for the remainder of the time he will be gone. Motion seconded by Dietz. Motion carried. Mike Nolte will notify Earl Kalkwarf of this decision.

Mike Nolte also informed the Franklin County Board of Health that Corey Eberling, Franklin County Board of Supervisors, has been in contact with Mr. Jass regarding the leech field issue that was presented to the Board of Health in September. Kalkwarf had assured the Franklin County Board of Health at the December 2014 meeting that this issue had been taken care of and all parties were satisfied. Nolte told the Board of Health that this was not the issue. According to Nolte, Kalkwarf has not been in contact with Jass since the meeting in September. The Franklin County Board of Supervisors recommended that the Board of Health contact Mr. Jass directly to for more information. E. Miller will contact Mr. Jass and then the Board of Health will re-visit this topic at the next meeting.

**Franklin County Home Care****Old Business**

Casey Ditch resigned. Lindsay Edwards has been hired. Franklin County Home Care is still looking to hire one additional part time employee and has one applicant that they will be interviewing.

**New Business**

“FY2016” Amended Budget reflects the change in the health insurance costs and wage increase. Motion made by E. Miller to approve the amended budget. Seconded by C. Miller. Motion carried. Deb Jones will be gone for approximately one week starting Monday. The state grant is almost gone. They will be transferring clients to the Elderbridge Grant for payment, but the dollars from this grant will go quickly. Once this grant money has been used, then county dollars will start to be used. Franklin County Homecare had a contract with Hospice of North Iowa. This was recently reviewed and Franklin County Home Care will now only cover the southern part of Franklin County and the northern part of Hardin County. Hospice of North Iowa will cover clients in Hampton, Coulter, Latimer, and Sheffield. Many of these clients are actually residents of care centers.

**Approval of Claims**

Motion made by Dietz to approve the claims report. Seconded by E. Miller

**Activity Report**

Motion was made by E. Miller to acknowledge Activity Report for Franklin County Home Care. Seconded by C. Miller. Motion carried.

**Board of Health**

**Old/New Business**

None

**Items less than 24 hours old**

Elections needed at tonight's meeting.

Chair – E. Miller

Vice Chair – Paltzer

Secretary – Retz

Motion made by Retz and seconded by C. Miller to accept the slate of officers as listed.

Motion carried.

**Next Meeting**

Tuesday, 3/17 at 5:30pm at Franklin County Public Health offices.

**Adjournment**

Motion was made by Retz, seconded by C. Miller to adjourn the meeting. Meeting was adjourned at 18:55 p.m.

Respectfully submitted,  
Nancy Retz, Secretary