

## Franklin County Board of Health Minutes

July 21, 2015

**Members Present:** Carol Miller, Erran Miller, Nancy Retz, Shawn Dietz, Dr. Paltzer

**Members Absent:**

**Staff Present:** Christa Wiarda, Public Health Administrator; Deb Jones, Home Health Program Director; Earl Kalkwarf, Franklin County Environmental Health; Gary McVicker, Franklin County Board of Supervisors

**Staff Absent:** Jenni Swart, Franklin County Public Health

**Called to Order:** The meeting was called to order at 17:30 by E. Miller.

**Approval of Agenda:** C. Miller made a motion to approve the agenda. Seconded by E. Miller. Motion carried.

**Public Comments:** None

**Approval of Minutes:** E. Miller made a motion to approve the May 19, 2015 minutes. Seconded by C. Miller. Motion carried.

### **Franklin County Environmental Health**

**Old Business** Update on Popejoy Situation: Gary McVicker stated that he had spoken with Mr. Jass at the District Drainage Meeting about the drainage system on his property. Mr. Jass wants the system placed by Mr. Allen removed before it becomes a permanent easement, which would happen 5 years after the system was put into place. Discussions were held about how to address this situation. Kalkwarf will talk with both parties about how to proceed with this issue. Dietz will go with Kalkwarf for these discussions. One new system was put in place in Popejoy.

**New Business** The Grant to Counties was submitted. The amount disbursed will be less than before. This money goes to cover the cost of wall testings, well closings, and renovations. Motion was made by Retz to acknowledge the Grant to Counties. Seconded by Dietz. Motion carried.

**Approval of Claims** Motion made by E. Miller to approve the claims. Seconded by C. Miller. Motion carried.

**Activity Report** Motion made by E. Miller to acknowledge Environmental Health Activity Report. Seconded by Retz. Motion carried.

### **Franklin County Public Health**

**Old Business** E-signed State Grant. The amount from this grant is slightly less than before. This grant will be split evenly between Franklin County Public Health and Franklin County Homecare. Annette Lee (consultant for State Survey) will come to do a site visit on September 9 & 10.

**New Business** CHN/HIP surveys are being distributed at this time. Data gathered now is due in February. Every clinic now has a health coach. Christa makes a referral to the health coach for every patient that is discharged from Public Health.

Transitions of Care: Christa is still on the steering committee at Mercy. This committee has opened a lot of doors and has been a good think.

FCPH is working with FGH for care coordination.

Managed Medicaid – the state will be choosing 4 companies to manage Medicaid within the State of Iowa. This will go into effect on 1/2016.

Franklin County Fair – Franklin County Public Health provided free blood pressure screenings every day except Sunday. Sunday the screenings were done by Franklin General Hospital.

**Approval of Claims**

Motion made by E. Miller to approve the Franklin County Public Health Claims. Seconded by C. Miller. Motion carried.

**Activity Report**

Motion made by Retz to approve the Franklin County Public Health Activity Report. Motion seconded by Dietz. Motion carried.

**Franklin County Home Care**

**Old Business**

Update on Elderly Waiver – JoEllen Arends' report regarding Elderly Waiver will be shared with DHS by Erin Barkema.

**New Business**

Franklin County Home Care and Franklin County Public Health had a float in the Franklin County Fair parade. The float won one of the top three awards for the parade.

A resolution was presented by Shawn Dietz regarding changes to the Elderly Waiver and calling on the State of Iowa Legislature to take action on these changes. Motion was made by Retz to approve this resolution. Seconded by C. Miller. Motion carried.

Resolution was signed by E. Miller, Franklin County Board of Health President and Retz, Franklin County Board of Health Secretary.

Motion made by C. Miller to approve the yearly contract with Franklin County Public Health, will all aspects of the contract remaining the same. Seconded by Dietz. Motion carried.

**Approval of Claims**

Motion made by C. Miller to approve the claims report. Seconded by Dietz. Motion carried.

**Activity Report**

Motion was made by Dietz to acknowledge Activity Report for Franklin County Home Care. Seconded by C. Miller. Motion carried.

**Board of Health**

**Old/New Business**

None

**Items less than 24 hours old**

Gary McVicker and the Franklin County Supervisors requested clarification from Christa Wiarda regarding the use of units for nurses in Public Health. Wiarda explained that the units are used as a way to compensate nurses for time on call in the nights, weekends, and holidays. The nurses are usually compensated for the units on the Friday after their weekend on call. There is not a lapse in service during the time that the nurses are taking their compensation time for the units worked while on call. The units are utilized so that all nurses are compensated fairly for the amount of time it takes to do a specific task (i.e. an admission) while they are on call.

Gary McVicker also stated that the Board of Supervisors is looking at developing a policy for county employees to check in and out at the beginning of their day, breaks, and the end of the day. The Supervisors are considering asking Public Health and Home Care employees to check in by telephone with the office before and after each client visit. Christa and Deb did explain the current policies that their employees follow for scheduling and safety. There was concern expressed by Christa and Deb, as well as some members of the Board of Health about the additional work load that would create for the receptionist in the Public Health/Home Care office. McVicker stated that the Supervisors were just concerned for the safety of the employees.

**Next Meeting**

Tuesday, 9/21/22 at 5:30pm at Franklin County Public Health offices.

**Adjournment**

Motion was made by C. Miller, seconded by Dietz to adjourn the meeting. Meeting was adjourned at 19:30 p.m.

Respectfully submitted,  
Nancy Retz, Secretary