

Franklin County Board of Health
January 19, 2016
Unofficial Minutes
5:30 p.m.
Franklin County Public Health/Home Care Office

Members Present: Carol Miller, Shawn Dietz, Russell Wood, Nancy Retz

Others Present: Christa Wiarda, Franklin County Public Health; Jenni Swart, Franklin County Public Health; Jeanne Wogen, Franklin County Public Health; Linda Hamman, Franklin County Public Health; Deb Jones, Franklin County Home Care; JoEllen Arends, Elderly Waiver Case Manager; Earl Kalkwarf, Franklin County Sanitarian/Weed Commissioner; Gary McVicker, Franklin County Supervisor; Mike Nolte, Franklin County Supervisor.

Members Absent: Dr. William Paltzer

Agenda

- Call to Order Meeting called to order at 5:35 p.m. by Shawn Dietz
- Election of Officers
 - Chairman – Shawn Dietz. Motion made by Russell Wood, 2nd by Nancy Retz. Motion carried.
 - Vice-Chair – Carol Miller. Motion made by Carol Miller; 2nd by Shawn Dietz. Motion carried.
 - Secretary – Nancy Retz. Motion made by Carol Miller; 2ⁿ by Shawn Dietz. Motion carried.
 - Approval of Agenda Wood pointed out that the agenda needs to be more specific in order to be in compliance with the Iowa Public Meeting Laws. Motion then made by Miller 2nd by Retz to approve the agenda. Motion carried.
- Public Comment None
- Approval of minutes from September 22, 2015 and December 3, 2015
Minutes read by Dietz. Motion made by Miller. 2nd by Retz. Ayes to approve the minutes by Dietz, Miller, and Retz. Wood abstained.

Franklin County Environmental Health

- Old Business Update by M. Nolte, Franklin County Supervisors regarding issues in Popejoy. At this time, the situation with the Collins property has been settled with the insurance company. The situation with Jass/Allen is waiting for the insurance company to talk with the city of Popejoy. The insurance company has called the city, but the city has not returned their calls. Once the insurance company is able to obtain all of the information it needs, it will make a determination regarding this situation. Per Nolte, the supervisors will keep the Board of Health up to date regarding this situation, however, there will be no further action that the board will need to take.
- New Business Kalkwarf handed out his 6 month plan. At this time, Kalkwarf is planning to retire at the end of this fiscal year (June 30, 2016) from both the position of County Sanitarian and County Weed Commissioner. The supervisors would like to try to hire someone to start in May, so that they would have approximately one month to orient with Kalkwarf before he retires.
Kalkwarf also requested that he be granted an excused absence for the month of February and the beginning of March. Kalkwarf proposed that he be allowed to use the vacation time that he has accrued and then take the remainder of the time as unpaid leave. He will attend to business via cell phone and email while he is gone. Motion was made by Dietz and seconded by Miller to approve this

request. Dietz did request that Kalkwarf submit the exact dates he will be gone to the Public Health office prior to leaving.

- Activity Report

Activity Report was acknowledged.

Franklin County Public Health

- Old Business

MCO Contracts: moving along fine. Mercy and its network affiliates will only be signing contracts with Amerihealth Caritas. The University of Iowa will be signing with all three MCO companies. Mayo Clinic in Rochester, Iowa Specialty Hospital in Clarion/Belmond and McFarland Clinic in Ames have not yet decided who they will be contracting with.

Franklin County Public Health have signed contracts with Amerihealth Caritas and Amerigroup.

Flu Shot Clinics continue.

- New Business

Communicable Diseases: more cases of E.Coli have been reported recently.

BT Preparedness: there will be an exercise this spring with the three counties involved in this committee. Board of Health and Board of Supervisors members are encouraged to attend.

School and Daycare/Preschool Immunization audits are nearly complete. These are now all electronic, which is helpful.

There has been an increase in animal bites in the county. No rabies has been found in these animals.

Received HHCAHPS Honors. The company that presented these honors is a company that administers satisfaction surveys for Franklin County Public Health. This honor means that Franklin County Public Health is in the top 20% of Home Health Care Agencies in the country for patient satisfaction.

Department of Inspection and Appeals came to Franklin County Public Health the week before Christmas for their inspection. They were in Franklin County for 3 days. They were very complementary, and did tell Wiarda that their survey went better than most. There were a few minor infractions that were either allowed to be corrected while the DIA was here, or needed to be included in a plan of correction, which is due Friday, 1/22/2016.

The next project for Public Health is the Community Health Assessment (CHINA-HIP). Public health has sent out several surveys using Survey Monkey to find out the health needs of the people in the county. They will continue to send these surveys out. Once the data is collected, public health will collaborate with some other entities to set up programs to provide that address these needs.

- Approval of Claims

Claims were reviewed and signed off on by Board of Health members.

- Activity Report

The activity report was reflected in the New Business section of the agenda.

Franklin County Home Care

- Old Business

Calculated hours of care provided for last 6 months: 6,792 hours from July to December.

Submitted a contract to Amerihealth Caritas, as this company may allow Franklin County Home Care to continue with the Elderly Waiver.

- New Business

None

- Approval of Claims

Board of Supervisors transferred \$80,000 to help cover while waiting for late payments from IME.

Fund Balance is currently \$94,388.12.

Motion made by Miller and 2nd by Wood to approve Franklin County Home Care claims. Motion carried.

- Activity Report

Board of Health

- Board of Supervisors Concerns
 - Budget: Franklin County Board of Health has county cars that they use, but they are also paying their staff mileage when they use their own vehicles. There are not enough county cars for every nurse to use one. Therefore, the nurses that need to travel the farthest use the county cars and the other nurses use their own vehicles. There hasn't been an analysis done for a while comparing the costs associated with using a combination of county owned cars and mileage for personal cars and just paying mileage for personal cars. Wiarda will look into this. In addition, one of the county cars needs to be replaced. Wiarda will check with Butch Gruehlke and also with BSA Auto to see who has the best deal, and will let the Board of Health know what she finds out.
 - Nursing Units vs. Overtime. A discussion was held regarding these payment options. Public Health nurses, Wogen, Hammen, and Swart shared their opinions regarding this. Wood presented information in support of overtime instead of nursing units. The nurses were also in support of overtime instead of nursing units. Wiarda shared that while she is open to this, it will cause an increase to the budget. There is not a line-item on the budget for overtime, and that will either need to be created for the next budget, or an amendment to the budget will need to be made to reflect this line item at a later date. Discussion was held as to how the overtime would be handled – whether it would be paid at time and a half or whether it would be banked as comp time. Wiarda will look into this, and will report back at the next Board of Health Meeting.
 - Out of County Care. The Board of Supervisors expressed concern about the amount of out of county care that is being provided by both Franklin County Public Health and Franklin County Home Care. Both entities provided the costs and reimbursement for providing these services to out of county clients, and at this time, these services are not costing the county any extra money. Jones pointed out that many years ago, when the hospital expanded its' service area, Public Health and Home Care followed suit, and that is why they started providing out of county care. It was noted that the services being provided out of county are only home care nursing services and home care aide services. The public health programs that are mandated/provided by the state are only provided within Franklin County.
- Old/New Business None
- Items less than 24 hours old None
- Next Meeting Tuesday, March 15th at 5:30 pm at the FCPH/FCHC office
- Adjourn Motion was made by Miller and seconded by Retz to adjourn the meeting at 7:58 pm. Motion carried.