

Franklin County Emergency Management Commission Formal Meeting Minutes

May 4, 2016

Franklin County Law Enforcement Center-Multi-purpose Room

19:00

Type of Meeting: Regular

Meeting Facilitator: Larry Richtsmeier-Chairman-Absent-Vice-chair Mike Nolte
Facilitated

Invitees: Meghan Freie-City of Hampton, Mike Nolte-Board of Supervisors, Michael Norman-City of Hansell, Nick Wilson-City of Sheffield, Kevin Erickson-City of Coulter, Mark Johansen-City of Latimer, Darrel Baxter-City of Alexander, Sean Porter- City of Geneva, Dale Maas-City of Popejoy, Thomas Craighton-EMA Coordinator, Jody Bardole- Communications Manager

Call to order-

Roll call-

Approval of Agenda-

Approval of minutes from last meeting April-

Public Comment/open discussion-

Emergency Management Financials for April

Old Business-

- A. Thomas Craighton Formal Job Evaluation-
- B. Follow-up on Credit Card Fraud-Larry Richtsmeier
- C. Job Duties for EMA
- D.

New business-

- A. By-law revisions-

Communications Division Update-Jody Bardole-Manager

- A. Approve Communications Division Financials-
- B. OT/Regular hours scheduling
- C. Communications Console Chair-needs replacement approval

EMA Coordinator Action items-

- A. Full Scale Exercise at Cerro Gordo County-May 19, 2016-
- B. Teach HSEMD ICS 300 Class in Cresco-Hotel, food, and Mileage-June 7 and 8 travel night before
- C. Franklin County Fair- ? involvement

Adjournment-