

Franklin County Board of Health
Unofficial Minutes
April 19, 2016
5:30 p.m.
Franklin County Public Health/Home Care Office

Members Present: Carol Miller, Shawn Dietz, Russell Wood, Nancy Retz
Others Present: Christa Wiarda, Franklin County Public Health; Jenni Swart, Franklin County Public Health, Deb Jones, Franklin County Home Care; Earl Kalkwarf, Franklin County Sanitarian/Weed Commissioner; Gary McVicker, Franklin County Supervisor.
Members Absent: Dr. William Paltzer

Agenda

- Call to Order Meeting called to order at 5:32 p.m. by Shawn Dietz
- Consideration of Agenda
 - Motion by Wood to approve the agenda as presented. Second by Miller. Motion carried.
- Reading of Previous Minutes. Motion made by Miller to approve the previous minutes. Second by Wood. Motion carried.
- Public Comment – None
- Old Business
 - Update from Search Subcommittee regarding Environmental Health Director
 - 2 applications received at this time.
 - Currently talking with Hardin County to investigate job sharing and developing a 28E.
 - Discussion and consideration of “Deadline to Apply” date for Environmental Health Director Opening
 - Deadline to apply for this position will be end of business on May 10th.
 - Advertising will continue in Franklin County News Media and websites.
 - If Franklin County chooses to enter into a 28E agreement with Hardin County, then advertising in communities outside of Franklin County will be considered. Motion made by Wood and second by Retz to approve above dates and advertising plan. Motion carried.
 - Consideration of regular meeting schedule.
 - Meetings will be held on the 3rd Tuesday of the month at 5:30 p.m.
- New Business
 - Consideration of Resolution 2016-01 “Resolution Authorizing the Franklin County Board of Health to dispose of vehicle by public auction silent bid: 2006 Chrysler Town and Country van. Authorizing Public Health Director to convey title.” Motion made by Wood to approve resolution. Second by Miller. Motion carried.
 - Public silent auction will be advertised for 2 weeks.
 - Board of Health will review bids at May meeting.
- Approval of Claims as Recommended by Staff:
 - Public Health
 - March and April to date: \$36, 731.66
 - Home Health
 - March expenses: \$5,493.73
 - Environmental
 - March expenses: \$1,814.74

- Request made by Wood to receive monthly reports regarding paid claims from the Franklin County Auditor instead of the reports generated by each department, including: End of Month Summary and Details for Revenues and Expenses and Fund Balances.
 - Motion made by Wood to approve all three department's claims as listed above. Seconded by Miller. Motion carried.
- Consent Agenda:
 - Previous minutes as drafted from the March 22, 2016 Meeting.
 - Schedule next regular meeting for May 17, 2016 at 5:30 p.m.
 - Motion made by Wood to approve the Consent Agenda. Second by Miller. Motion carried.
- Staff Reports
 - Public Health
 - Update from the Board of Supervisors and Public Health meeting Monday, April 11 was mailed prior to the Board of Health meeting.
 - Butler Franklin Floyd Health Care Coalition 2016 Exercise will be held at the Franklin County LEC May 4, 2016 10:00am – 2:00p
 - Home Health
 - The case manager will be off on medical leave. Barb Noss will assist in filling the case manager duties during that time.
 - Home Health is out of Elderbridge monies. There is about \$7,000 left of the State Grant.
 - No budget amendment needed at this time. Home Health has only used about 40% of budgeted money from the county.
 - Environmental
 - An infraction was sent to a property owner in Bradford. This was delivered by the Franklin County Sheriff's Department.
- Supervisor's Reports – Complimented all on a job well done.
- Board Reports –
 - Dietz has been attending the Franklin County Supervisor's meetings.
- Adjourned
 - Motion made by Wood, second by Miller to adjourn the meeting. Motion carried.
 - Meeting adjourned at 6:39 p.m.

Respectfully submitted,
Nancy Retz, Secretary