

FRANKLIN COUNTY BOARD OF HEALTH
UNOFFICIAL MINUTES
TUESDAY, MAY 31, 2016, 12:30 P.M.
FRANKLIN COUNTY PUBLIC HEALTH OFFICE
1600 CENTRAL AVE. E, HAMPTON, IOWA

MEMBERS PRESENT: Shawn Dietz, Chair; Carol Miller, Vice Chair (via telephone); Russell Wood
ALSO PRESENT: Supervisor Gary McVicker; Public Health Administrator Christa Wiarda

MEMBERS ABSENT: Nancy Retz, Secretary

1) CALL TO ORDER

Called to order by Dietz at 12:30 p.m.

In the absence of Retz, Dietz would be responsible for submission of minutes for this meeting.

2) CONSIDERATION OF AGENDA

Motion by Wood to approve agenda; second by Miller; no discussion, and the motion was approved.

3) OLD BUSINESS

A) CONSIDERATION OF WAGE INCREASES FOR EMPLOYEES ACCEPTING NEW RESPONSIBILITIES

Questions were brought from Wood regarding job titles and length of employment for each of the three employees being considered for wage increase. McVicker brought questions from the Board of Supervisors regarding employment evaluations, and voicing disapproval from the BOS at the timing of the proposed increase given a 50-cent per hour increase was forthcoming for all county employees. Wood illustrated that the Public Health Department's expenses would be decreasing by \$2,500 annually as these three employees are absorbing responsibilities from a retiring employee, and their wages would now be closer to that of a similar job title starting as a new hire for the county working in the Courthouse. Motion was made by Wood to approve the \$1.00 per hour increase for the three employees retroactive to May 16th; second by Miller; no further discussion, and the motion was approved.

B) COMMITTEE SUMMARY OF INTERVIEWS FOR ENVIRONMENTAL HEALTH DIRECTOR POSITION AND CONSIDERATION OF JOB OFFER

Dietz summarized for the Board that he and Wood, as a subcommittee, interviewed two applicants for the position of Environmental Health Director. The applicant chosen by the subcommittee for an offer withdrew her name from consideration after learning the salary would not meet her requirements. It was discussed that additional interest was shown after the initial application deadline passed. Motion was made by Wood to extend the job posting on the County website for an additional week through Tuesday, June 7th; second by Miller; no discussion, and the motion was approved.

4) NEW BUSINESS

A) UPDATE ON COOPERATIVE AGREEMENT BETWEEN HARDIN COUNTY BOARD OF HEALTH AND FRANKLIN COUNTY BOARD OF HEALTH FOR THE PROVIDING OF SANITARIAN RELATED SERVICES

Dietz informed the Board that he has emailed the document to the County Attorney for his advice and counsel, and has yet to receive communication in return. No action taken.

B) CONSIDERATION OF 28E AGREEMENT BETWEEN FRANKLIN COUNTY BOARD OF SUPERVISORS, HARDIN COUNTY BOARD OF SUPERVISORS, FRANKLIN COUNTY BOARD

OF HEALTH, AND HARDIN COUNTY BOARD OF HEALTH FOR SHARING THE POSITION OF ENVIRONMENTAL HEALTH DIRECTOR.

Dietz informed the Board that he has emailed the document to the County Attorney for his advice and counsel, and has yet to receive communication in return. No action taken.

5) ADJOURN

With no other business, a motion was made by Wood to adjourn the meeting at 12:45 p.m.; second by Miller; and the motion was approved.