

Franklin County Board of Health
Unofficial Minutes
July 19, 2016
5:30 p.m.
Franklin County Public Health/Home Care Office

Members Present: Carol Miller, Russell Wood, Nancy Retz, Sue Wulf, Dr. Hansen

Others Present: Christa Wiarda, Franklin County Public Health; Deb Jones, Franklin County Home Care; Gary McVicker, Franklin County Supervisor.

Agenda

- Call to Order Meeting called to order at 5:33 p.m. by Carol Miller
- Consideration of Agenda
 - Carol Miller presented a letter from the Iowa Department of Public Health stating that Franklin County Public Health is in compliance with Iowa Code 641.80. Motion made by Dr. Hansen to acknowledge letter of compliance. Second by Wood.
 - Motion by Wood to approve the agenda as presented. Second by Wulf. Motion carried.
- Public Comment – None
- Old Business
 - Consideration of new hire for Franklin County Sanitarian position.
 - Dan Tilkes has been hired for this position. Motion was made by Retz that Tilkes' office be in the Community Resource Center and that Office Manager Lisa Flack assist Tilkes' with the administrative duties during the first 90 days of employment. The Franklin County Board of Health will evaluate Tilkes' job performance after 60 days and make a determination of whether or not Tilkes will continue to need assistance with the administration portion of his job. Motion seconded by Wulf. Motion carried.
 - Motion made by Wood that Tilkes' position should be an hourly non-exempt position. Second by Retz. Motion carried.
- New Business
 - Public Health
 - Staff continue to work out issues with MCO's.
 - The State Grant amount will be \$42,371 this year (\$35,798 from Healthy Aging and \$6,573 from Local Board of Health). Last year's amount was \$42,677. Motion was made by Wood and seconded by Retz to split this amount evenly between Public Health and Home Care. Motion carried.
 - Public Health Nurses did blood pressure checks Wednesday, Thursday, and Friday at the Franklin County Fair. This was well received by the fair attendees.
 - Franklin County Public Health did receive a referral on an active TB patient. This patient was refused due to the patient's address actually being in Wright County.
 - Public Health is getting ready for the Medicare Cost Report by Ramsey Badre.
 - Public Health admission and discharge numbers for 2016 were reviewed.
 - The Public Health nurses began their hourly compensation for being on call on 7/1/16 and is going well.
 - Motion made by Wood to approve Public Health claims. Second by Dr. Hansen. Motion carried.
 - Home Care
 - Case load has been down lately, but have had several Hospice patients that have terminated care.

- HCBS Oversight Audit was completed and Home Care was found to be in compliance. Motion made by Wood to acknowledge this report. Second by Dr. Hansen. Motion carried.
- Home Care participated in Franklin County Fair Parade with Franklin County Public Health.
- Deb and Christa participated in a Health Fair in Iowa Falls in June.
- Motion made by Wood to approve Home Care claims. Second by Miller. Motion carried.
- Supervisor's Report
 - Someone had commented to the Supervisor's that they were concerned about who was paying for the cost of the candy thrown in the Franklin County Fair Parade. Supervisor McVicker was informed by both Wiarda and Jones that there is money in the advertising budget that covers this. The same citizen commented that the Public Health and Home Care employees should always wear the shirts that have Franklin County Home Care or Franklin County Public Health on them. Supervisor McVicker was assured that the Home Care aides do wear shirts that have Franklin County Home Care on them. The public health employees do not always wear clothing with Franklin County Public Health on it, but they do have a dress code that they adhere to.
- Elections:
 - Due to the resignation of Franklin County Board of Health Chair Shawn Dietz, new officers were elected.
 - Motion was made by Dr. Hansen for Carol Miller to be chair. Second by Retz. Motion carried.
 - Motion made by Dr. Hansen for Russell Wood to be the vice-chair. Second by Miller. Motion carried.
 - Secretary will remain the same (Retz).
- Schedule Next Meeting:
 - The next meeting will be held on Tuesday, 8/16 at 5:30pm at the Franklin County Public Health/Home Care office.
- Adjourned
 - Motion made by Dr. Hasen, second by Wood to adjourn the meeting. Motion carried.
 - Meeting adjourned at 6:48 p.m.

Respectfully submitted,
Nancy Retz, Secretary