

Franklin County Emergency Management Commission Meeting Minutes

August 3, 2016

Franklin County Law Enforcement Center-Multi-purpose Room

19:00

Type of Meeting: Regular

Meeting Facilitator: Chair-Sheriff Larry Richtsmeier

Invitees: Meghan Freie-City of Hampton, Mike Nolte-Board of Supervisors-**Gary McVicker in place of Mike**, Michael Norman-City of Hansell, Nick Wilson-City of Sheffield-**ABSENT**, Kevin Erickson-City of Coulter, Mark Johansen-City of Latimer-**ABSENT**, Darrel Baxter-City of Alexander-**ABSENT**, Sean Porter- City of Geneva-**ABSENT**, Dale Maas-City of Popejoy-**ABSENT**, Thomas Craighton-EMA Coordinator, Jody Bardole- Communications Manager
Guest-Robert Schaefer-Technical Committee Chari

Call to order-Meeting called to order at 1910 by Chair Larry Richtsmeier

Roll call- Quorum not present for second month.

Approval of Agenda- Consensus on Agenda to move forward with information

Approval of minutes from last meeting April-

Public Comment/open discussion-None

Emergency Management Financials: for May, June and July-reviewed and handed out-no vote.

Communications Division Update: Jody Bardole-Manager

- A. Approve Communications Division Financials-May, June and July-handed out no vote
- B. Jody brought employee issue to group-consensus of those present that this go back to Technical Committee and be handled by Jody.

Old Business-

Discussion of Communications Complaint from June meeting-No further action-Item closed

- A. Thomas Craighton Formal Job Evaluation- possible closed session-No Quorum
- B. Bylaws Revisions-approval to go to County Attorney-Consensus of group present to send bylaws to County Attorney to review.
- C. Job Description for EMA-Approval-Quorum not present

New business-

- A. Approve ESF 3,4,5 and 10. Need Motion to approve-Quorum not present

EMA Coordinator Action items-

1. Attended Tabletop Exercise with Safeguard Iowa Partnership in West Des Moines June 22.
2. IDPH-2016 Bureau of Emergency and Trauma Services Workshop-Marion, IA June 28, 2016-Changes to EMS, Hospital and Public Health Preparedness Grants and System Development-Thomas update.
3. EOC Planning for Multi Hazard-Sioux City July 26-28
4. Hosting Position Specific ICS trainings in Hampton-Consensus to move forward with this.
5. Salamander Overview and User Training-Davenport August 17 0830-1630-overnight August 16 in Davenport-Consensus of yes to approve
6. ISAC Legislative Forum-West Des Moines August 24-26-overnight on ISAC in Des Moines August 24 and 25-Thomas is representing Iowa Emergency Management Association
7. Leadership and Decision Making-10/11/2016 through 10/11/2016-Hy-Vee Hall-Des Moines HSEMD Course-Same day travel-Consensus of yes
8. Air Force Rescue Coordination Center, Basic Inland SAR Course (BISC)- Cedar Rapid Fire Station-September 13 and 14 0800-1700 overnight September 12 and 13-No discussion will be brought to September meeting

Adjournment- at 2015 by Chair Larry Richtsmeier