

**Franklin County Board of Health**  
*Official Minutes*  
**September 20, 2016**  
**5:30 p.m.**  
**Franklin County Public Health/Home Care Office**

Members Present: Carol Miller, Russell Wood, Nancy Retz, Sue Wulf, Dr. Hansen

Others Present: Christa Wiarda, Franklin County Public Health; Deb Jones, Franklin County Home Care; Gary McVicker, Franklin County Supervisor.

**Agenda**

- Call to Order Meeting called to order at 5:32 p.m. by Carol Miller
- Public Comment - none
- Consideration of Agenda
  - Motion made by Wood and seconded by Retz to add the following items to the agenda. Motion carried.
    - Approve Claims
    - Approve Variance for Kristy Folk (704 1<sup>st</sup> St and 905 Main St – Chapin). Variance needed due to proximity of property to the road.
    - Discuss how to take action on future variances.
  - Motion by Wood to approve the agenda as presented. Second by Wulf. Motion carried.
- Old Business – no old business addressed
- New Business
  - Environmental Health
    - Motion made by Wood and seconded by Wulf to approve the variance for the Kristy Folk properties, listed above. Motion carried.
    - A motion was made by Retz and seconded by Miller to appoint a subcommittee to review future variances with Thilkes. Motion carried. Motion made by Wood and seconded by Retz to appoint Wulf as the subcommittee and Wood as the alternate to this subcommittee. All variances will be need to be approved by the subcommittee or alternate to subcommittee. These variances will be presented to the Board of Health at the next scheduled meeting. Motion carried.
  - Public Health
    - Wiarda gave an update on the active TB case in Wright County. This patient does have close ties to Franklin County. Those individuals did test negative for TB.
    - Flu Shot Clinics – have given over 250 immunizations to date.
    - Title V contract to North Iowa Community Action Organization will continue as before. Lisa Koppin will present a breakdown of numbers of people served in Franklin County to Wiarda.
    - Student Nurses – have had student nurses from Ellsworth Community College and Allen College of Nursing.
    - School Audits – Swart will be auditing schools to be sure the immunizations are up to date. Families with students that have not been properly vaccinated will be granted a Provisional Status and Public Health and the Schools will help the families with an action plan to get the required immunizations brought up to date.
    - Changes to Emergency Preparedness Standard – Initially Franklin County was part of Region 2 which was comprised of 18 counties working together for Emergency Preparedness. 3 years ago, the state decided it would be better to have smaller coalitions, and Franklin County was part of a coalition comprised of Franklin, Floyd, and Butler Counties. Now the state has decided that they will be returning to the larger regions for this.

- Budget Amendment due in October to the Board of Supervisors is not needed.
- Nursing Training for Oasis-C2 will be done in January. The Oasis program generates revenue for public health.
- The Fall Epidemiology Update is upcoming and will be attended by Wiarda and Swart.
- Admissions to Home Care:
  - July – 12 Medicare and 3 VA (Total 15 patients)
  - August – 11 Medicare, 1 VA, 1 Medicaid, and 1 Adult Health (Total 14 patients)
  - September to date – 9 Medicare (Total 9 patients)
- MCO's are caught up on reimbursements
- Franklin County Public Health is currently working on the Medicare Cost Report.
- Home Care
  - Discussion held regarding billable vs. non-billable units and how this relates to MCO's.
  - Home care is working on several upcoming cost reports
  - Caseload is down again. Referrals are slow to come in. Several patients have either passed away or been admitted to care centers.
  - Jones is currently doing the billing for the First Call through Franklin County REC.
  - Staffing – continue to need more staff.
  - Budget Amendment due in October to the Board of Supervisors is not needed.
- Claims – motion made by Wood and seconded by Hansen to approve Franklin County Public Health and Franklin County Home Care claims. Motion carried.
- Supervisor's Report – no comments at this time.
- Schedule Next Meeting:
  - The next meeting will be held on Tuesday, 11/22 at 5:30pm at the Franklin County Public Health/Home Care office.
- Adjourned
  - Motion made by Dr. Hansen, second by Retz to adjourn the meeting. Motion carried.
  - Meeting adjourned at 6:36 p.m.

Respectfully submitted,  
Nancy Retz, Secretary