



## **Franklin County Emergency Management Commission Meeting Agenda**

October 5, 2016

Franklin County Law Enforcement Center-Multi-purpose Room

19:00

Type of Meeting: Regular

Meeting Facilitator: Chair-Sheriff Larry Richtsmeier-ABSENT, Mike Nolte Vice-Chair facilitated  
Invitees: Meghan Freie-City of Hampton, Mike Nolte-Board of Supervisors, Michael Norman-City of Hansell-ABSENT, Jim Hegarty-City of Sheffield-ABSENT, Kevin Erickson-City of Coulter, Mark Johansen-City of Latimer, Tom Schear-City of Alexander, Sean Porter- City of Geneva, Dale Maas-City of Popejoy-ABSENT, Thomas Craighton-EMA Coordinator, Jody Bardole- Communications Manager

**Call to order-** 1900 by Mike Nolte-Vice chair

**Roll call-**6/11

**Approval of Agenda-**motion by Mark Johansen to approve agenda, seconded by Sean Porter. Motion passed unanimously.

**Approval of minutes from last meeting:** September-Motion to approve minutes as presented by Sean Porter seconded by Tom Schear. Motion passed unanimously.

**Public Comment/open discussion-**Susan Wulf Flint introduced herself as guest and that she was there to observe as she was running for Supervisor.

**Emergency Management Financials:** September-Not available from Auditor at this time.

**Communications Division Update:** Jody Bardole-Manager

- A. Approve Communications Division Financials-September-Not available from auditor for mtg.
  - a. Jody Bardole updated the board on the Division being up to full staff with 5 now. Have two part-time and will see how this goes before asking for anymore part-time applications.
  - b. Jody requested the amount for the dispatch chair be moved up to \$700.00 as there were no chairs with the movable arms under \$500.00. Meghan motioned to approve up to \$700.00 for purchase of dispatch chair, motion seconded by Sean Porter. Motion passed unanimously.

- c. Jody discussed the Emergency Medical Dispatch and a company she had talked with. This would be Emergency Dispatch protocol for EMS, Fire and Law. The cost would be \$10,000 but this would be requested from the E911 Board as it is training and protocol specific for 911 calls.

### **Old Business-**

### **New business-**

- A. Bylaws as approved by County Attorney-Approval-Motion by Meghan Freie to approve By-laws as presented, seconded by Kevin Erickson. Motion passed unanimously.
- B. Fair Labor Standards Act
  - a. Coordinator Salary Impact-Much discussion about whether to move Salary from \$42,900 to \$47,476 to meet new Law or pay overtime. Meghan brought forth questions on amount of extra hours put in over the past three years. Thomas had presented the hours over the last three years. Much discussion about limiting hours and setting protocol for hours. Mark, Sean and Tom discussed the process to approve overtime and try to establish what was approved or not approved would be very difficult when not knowing all the details of the job and the situations that come up throughout the year. Sean Porter motioned to Pay a Salary of \$47,500 starting on November 27, 2016 to coincide with that pay period. This would meet the December 1, 2016 deadline for the law change. Mark Johansen seconded. Unanimous vote for approval of this motion. NO dissenting votes.

### **EMA Coordinator Action items-**

1. IAEMA Conference in Savannah, GA. October 15-20, 2016
2. HLSEMD Conference October 10-13
3. Medical Examiners Conference –Mike gave clarification that this on personal time not EMA time.
4. Flood Disaster Update-Thomas passed out the new guidelines for per capita amounts for FEMA disaster declarations and applications for Public Assistance. Updated on the past flooding situation throughout the county and area.

**Adjournment-Mike adjourned the meeting at 1955.**