



Franklin County Emergency Management Commission Meeting Minutes

January 4, 2017

Franklin County Law Enforcement Center-Multi-purpose Room

19:00

Type of Meeting: Regular

Meeting Facilitator: Chair-Sheriff Linn Larson

Invitees: Meghan Freie-City of Hampton, Mike Nolte-Board of Supervisors, Michael Norman-City of Hansell, *Jim Hegarty-City of Sheffield-ABSENT*, Kevin Erickson-City of Coulter, Mark Johansen-City of Latimer, *Darrel Baxter-City of Alexander-ABSENT*, *Sean Porter- City of Geneva-ABSENT*, Dale Maas-City of Popejoy, Thomas Craighton-EMA Coordinator, Jody Bardole- Communications Manager

Guests- Robert Schaefer, Stephen Bardole

Call to order-at 1900 by Chair Linn Larson

Roll call-6/11-Quorum Present

Approval of Agenda- Motion by Mike Nolte seconded by Mark Johansen to approve agenda as presented. Motion passed unanimously.

Approval of minutes from last meeting: December-Motion by Dale Maas seconded by Michael Norman to approve. Motion passed unanimously.

Public Comment/open discussion-NONE

Emergency Management Financials: December-Motion by Mike Nolte seconded by Mark Johansen to approve as presented. Motion passed unanimously.

Communications Division Update: Jody Bardole-Manager-Voice recorder was under warranty from discussion of December meeting..

- A. Approve Communications Division Financials- December-Motion by Mark Johansen seconded by Kevin Erickson to approve, motion passed unanimously.

Old Business-NONE

New business-

- A. FY16-17 Budget Re-estimate-Mike Nolte started discussion with probable need to replace EMA Vehicle this fiscal year as repairs are continuing to add up and the time frame for down time is getting longer. There was considerable discussion about Chevy bids on Tahoe, 1500 pickup, and 2500 pickup, did not have bids from Stiver Ford for State Bids. Also to move truck into this fiscal means moving 100kw Generator out to fiscal FY17-81. There was consensus that this would be best option. Thus the Re-estimate of this fiscal year would include light tower, and new vehicle, FY17-18 would then include capitol of 100 KW generator and trash pumps if they were not purchased this year after vehicle and light tower purchase.
- B. Discussion that also there would need to be Budget amendments for the added expenses for grants from ICAP for \$1000.00 and ASPCA for \$2500.00. These expenses are not included in re-estimate but revenue is included in re-estimate. Budget Amendments will be considered after FY17-18 budget approved in February, for timeliness.
- C. FY 17-18 Budget-Approve for Publication-After all the discussion Dale Maas motioned to **approve to publication the Budget figures for FY17-18. The Public Hearing to be set for February 1, 2017 at 7pm held at Franklin County Law Enforcement Center and Electronic means** as agenda item at regular Commission meeting. Meghan seconded motion. Motion passed unanimously.

EMA Coordinator Items-Thomas updated on schedule of meeting and classes for January and February on his schedule.

Adjournment-Dale Maas moved for Adjournment, Meghan Freie seconded. Adjourned at 2030.