



Franklin County Emergency Management Commission Meeting Minutes

February 1, 2017

Franklin County Law Enforcement Center-Multi-purpose Room 19:00

Type of Meeting: **Regular**

ELECTRONIC MEETING-ONLY IF INCLEMENT WEATHER, WILL NOT BE OPENED UP OTHERWISE.

Dial-in Number: (712) 770-4689

Access Code: 934059

Meeting Facilitator: Chair-Sheriff Linn Larson

Invitees: Meghan Freie-City of Hampton, Mike Nolte-Board of Supervisors, Michael Norman-City of Hansell-ABSENT, Jim Hegarty-City of Sheffield, Kevin Erickson-City of Coulter, Mark Johansen-City of Latimer-ABSENT, Thomas Schear-City of Alexander-ABSENT, Sean Porter- City of Geneva, Dale Maas-City of Popejoy, Thomas Craighton-EMA Coordinator, Jody Bardole- Communications Manager, Robert Schaefer-Chief Hampton Police Department Guest

Call to order-by Chair Linn Larson at 1902

Roll call-6/11

Approval of Agenda-Motion by Meghan Freie seconded by Dale Maas to approve as submitted by Thomas Craighton. Motion passed.

Approval of minutes from last meeting: January-Motion to approve by Mike Nolte seconded by Kevin Erickson. Motion Passed.

Public Comment/open discussion-NONE

Emergency Management Financials: January-Motion by Jim Hegarty to approve as submitted, seconded by Sean Porter. Motion Passed.

Communications Division Update: Jody Bardole-Manager-Jody updated the Commission on the issue of outstanding medical bills from new hire physicals due to wrong billing. She is working with Julie Pralle to rectify these issues.

- A. Communications Division Financials- December-Motion by Dale Maas to approve, seconded by Meghan Freie. Motion passed.

Old Business-NONE

New business-

- A. Move 100kw Generator from FY 16-17 to FY 17-18 budget-By moving this to FY17—18 there is then money this FY16-17 to purchase new vehicle. Which was discussed as January Meeting. Motion by Mike Nolte seconded by Meghan Freie to move this into next year fiscal budget. Motion passed.
- B. **FY 16-17 Budget Re-estimate and FY 17-18 Budget PUBLIC HEARING**-Motion by Mike Nolte, seconded by Dale Maas to open Public Hearing for Budget discussion of Re-estimate FY16-17 and FY 17-18. Motion passed, mtg open at 1914.
There were no public comments either in person or voiced in any way to members of the commission. With No comments Dale Maas motioned to close Public Hearing at 1917, seconded by Sean Porter. Motion Passed.
- C. Commission approval of FY16-17 re-estimate and FY 17-18 Budget-Motion by Mike Nolte seconded by Meghan Freie to approve re-estimate of FY16-17 and FY17-18 Budgets. Motion passed.
- D. 2017 Chevy Tahoe-purchase with up-fit-Discussion around the trade in value and the cost for new and the upfit to include emergency lighting package. Motion by Mike Nolte to purchase a 2017 Chevrolet Tahoe from KARL Chevrolet of Ankeny and the upfit would also be completed in their emergency upfit division, seconded by Jim Hegarty. Motion passed without dissenting vote or abstention votes.
- E. Light tower Generator purchase-Discussion about moving forward with this. Thomas will get new and current bids to include LED lighting as well as Halide.
- F. 4 inch Trash Pumps

EMA Coordinator Items-

- 1. Discussion about items for disposal- There are several items of size old generators, an old vehicle that need to be cleared from inventory. Discussion that Franklin County Board of Supervisors have many items they would like to clear also. The EMA items will be listed with the County items.
- 2. Vacation confirmed February 9-20, 2017
- 3. Teach ICS 400 at Black Hawk County EOC February 21-22, 2017
- 4. Teach ICS 300 at Muscatine, Iowa March 7-9, 2017

Adjournment-1945 motion by Meghan Freie, seconded by Sean Porter. Meeting adjourned.

Respectfully submitted by Thomas A. Craighton EMA Coordinator 2/4/2017