



Franklin County Emergency Management Commission Meeting Minutes

May 3, 2017

Franklin County Law Enforcement Center-Multi-purpose Room

19:00

Type of Meeting: Regular

Meeting Facilitator: Chair-Sheriff Linn Larson

Invitees: Meghan Freie-City of Hampton, Mike Nolte-Board of Supervisors, Michael Norman-City of Hansell-ABSENT, Jim Hegarty-City of Sheffield, Kevin Erickson-City of Coulter, Mark Johansen-City of Latimer, Thomas Schear-City of Alexander, Sean Porter- City of Geneva-ABSENT, Dale Maas-City of Popejoy, Thomas Craighton-EMA Coordinator, Jody Bardole- Communications Manager

Call to order- at 1900 by Chairman Linn Larson

Roll call-6/11-Established

Approval of Agenda-motion by Meghan Freie seconded by Thomas Schear to approve agenda as presented. Motion passed.

Approval of minutes from last meeting: April-Motion by Dale Maas seconded by Mark Johansen to approve minutes as presented. Motion passed unanimously. Linn signed minutes.

Public Comment/open discussion-none

Communications Division Update: Jody Bardole-Manager

1. Telecommunicators are in process of completing the Emergency Medical Dispatch, Law Enforcement Dispatch and Fire Dispatch. When completed we will be dispatching resources with protocol and also have ability to give Pre-Arrival instructions to callers in all situations.
2. Jody has worked with all of the Emergency Medical Services that serve Franklin County and has signed agreements for Dispatch to which areas of the county they serve. This change came about as Dows closed their ambulance service and some of the response areas were being covered from extra distance.
3. Telecommunicators will be recertifying in Jailor tomorrow and the next week.



4. There will be two Telecommunicators attending Active Shooter Response training in Clear Lake on Monday May 8, 2017.

Mike Nolte discussed where communications was with Comp Time and Overtime Pay. There have been Telecommunicators off for illness and injury which has driven overtime up. Communications staff per current policy are allowed to accrue 240 hours in Comp Time if they so choose.

- B. Approve Communications Division Financials- April-Jim Hegarty motioned to approve Financials as presented, Thomas Schear seconded. Motion passed.

Emergency Management Financials: April-Thomas Schear motioned to approve as presented, Dale Maas seconded. Motion passed.

There was discussion about the amount spent on toner for printer in EMA office. Also whether this dollar amount could be reduced by contracting printer as Sheriff and Communications do. Thomas will research.

Old Business-

New Truck-approve Invoice for Payment-Motion by Mark Johansen to Approve payment of \$39,197.83 to Karl Chevrolet for 2017 Tahoe. This check to go when vehicle is picked up and in possession. Motion seconded by Mike Nolte. Motion passed unanimously.

Light tower Generator-Quotes-Discussion of both quotes from United Rentals and Logan Contractors Supply for both LED and Metal Halide lights. After much discussion Mark Johansen motioned to Purchase the Generac MLT6SMD from United Rental for \$12,000.00. Motion seconded by Jim Hegarty. Motion passed.

New business-

Thomas discussed that the Outdoor Warning Sirens were in need of new batteries as part of regular Maintenance. This was going to be around \$7,000.00. Mike Nolte and Kevin Erickson thought that when these were put in that the cities became responsible for maintenance costs. Thomas will research this and bring back to June meeting.

EMA Coordinator Items-

A. Gone Thursday night May 11 through May 12th-Stepson Doctorate Graduation-Omaha

Mike Nolte inquired about someone attending the Regional ISICSB meeting in Mason City. Much discussion followed about the new statewide radio system being put in by State of Iowa and County options. Thomas will attend meeting.



Adjournment-Motion by Meghan Freie to Adjourn seconded by Thomas Schear. Meeting adjourned at 2030 hours.

Respectfully submitted by Thomas A. Craighton Secretary.

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