

Franklin County Board of Health Meeting  
Unofficial Minutes  
May 8, 2017

Members Present: Russell Wood, Sue Wulf Flint, Laurie DeGroot, Nancy Retz, Gary McVicker-Franklin County Supervisor

Staff Present: Dan Tilkes, Deb Jones, Christa Wiarda

Guests Present: Mindy Waters, Lisa Koppin, Peggy Funk – North Iowa Community Action

Meeting called to order at 5:31 p.m. by Russell Wood, Chair.

Public Comment: None

Consideration of Agenda:

Approval of last meeting's minutes.

Motion made to approve agenda with addition of approving last meeting's minutes by Wulf Flint. S

Second by Retz. Motion carried.

Approval of Last Meeting's Minutes: Motion made by DeGroot to approve minutes from last meeting. Second by Wulf Flint. Motion carried.

Old Business: None

New Business:

Presentation by North Iowa Community Action staff.

Reviewed programs maintained by North Iowa Community Action

Reviewed numbers of participation by Franklin County residents.

Reviewed data from last year's programs

Hand out received and reviewed.

Presentation given on new program entitled First Five, which focuses on physician detection of early detection of developmental delays and referral to this program.

Reviewed I-Smile @ School program and associated data.

Guests from North Iowa Community Action left meeting at 5:56 p.m.

Reviewed Environmental Health Claims. Motion made by Wulf Flint to approve claims as presented. Second by DeGroot. Motion carried.

Reviewed Environmental Health Activity Report. Motion made by Wulf Flint to acknowledge report as presented. Second by Retz. Motion carried.

Reviewed Home Care Claims. Motion made by Wulf Flint to approve claims as presented. Second by Retz. Motion carried.

Reviewed Home Care Activity Report. Motion made by Retz to acknowledge report as presented. Second by DeGroot. Motion carried.

Reviewed Public Health Claims. Motion made by Wulf Flint to approve claims as presented. Second by Retz. Motion carried.

Reviewed Public Health Activity Report. Wiarda had the following information to add to the activity report.

New State Grant was reviewed with Russell Wood, Board Chair prior to Board of Health meeting.

An amendment was made at the state level, and Franklin County will not be receiving the 3% hold.

Wiarda completed an Incentive Report on Board of Health Services. She used the recent active TB case as the case study.

Continue working with Annette Lee as a consultant for Medicare. Medicare Condition of Practice will be changing.

Franklin County Public Health and Home Care participated in the Health Fair at the Wellness Center recently. There were lots of good vendors present, but poor community turn out. Wiarda continues to attend the Transitions of Care meetings at Mercy. She recently made a presentation to the social workers at Mercy regarding the transferring of care from the hospital to home health.

The Elderbridge Grant has not yet been granted. Site visit is scheduled for Monday.

There will be a state wide Oasis Training in Franklin County. Oasis is the documentation system the Public Health nurses use. Proper documentation in this system affects Medicare reimbursement.

One of the office staff will be attending a Medicaid billing training in Des Moines this month.

Motion made by Wulf Flint to acknowledge activity report as presented. Second by DeGroot. Motion carried.

#### Financial Information

A request was made to the staff to email the board chair with more specific information regarding what each department bills for, how they bill, how do they receive payment and how they handle receipts. This is to insure the board understands this process.

#### Supervisor's Report

Discussion was held regarding current workmen's compensation claims.

#### Board Comments:

Positive comments given to Franklin County Public Health regarding care given to a recent patient.

#### Other Business:

Discussion held regarding installation of panic alarm in the Public Health offices. Gabe will be doing a walk through to assess how to accomplish this.

Tilkes asked for clarification on grandfathering people with variances in regards to tank capacity. Tilkes was advised by the board to use his professional judgement.

Next Meeting:           Monday, July 10, 2017  
                                  5:30 p.m.  
                                  Franklin County Public Health Office

Motion made by Wulf Flint to adjourn the meeting. Second by Retz. Motion carried. Meeting adjourned at 6:41 p.m.

Respectfully submitted,

Nancy Retz  
Secretary