

Franklin County Board of Health

December 4, 2017

Official Minutes

Meeting called to order at 5:32 p.m.

Members present: Laurie DeGroot, Russell Wood, Sue Wulf, Nancy Retz, Gary McVicker – Board of Supervisors

Staff present: Christa Wiarda, FCPH; Jenni Swart, FCPH; Deb Jones, FCHC; Dan Tilkes, Franklin County Environmental Health and Sanitation.

Public Comment – None

Consideration of Agenda

Motion made by Wulf and seconded by DeGroot to approve agenda. Motion carried.

Old Business - None

Reports

Environmental Health and Sanitation

Motion made by Wulf and seconded by DeGroot to approve claims. Motion carried.

Motion made by Wulf and seconded by DeGroot to acknowledge activity report. Motion carried.

Preliminary Budget discussion held.

Franklin County Home Care

Motion made by Wulf and seconded by Retz to approve the claims. Motion carried.

Motion made by DeGroot and seconded by Retz to acknowledge the activity report. Motion carried.

Staffing Update provided. Two new aides were hired. One of the two did not work out.

Franklin County Home Care was notified by Hospice of North Iowa that the contract between these two entities will terminate in 60 days.

Preliminary Budget discussion held.

Franklin County Public Health

Motion made by Wulf and seconded by Retz to approve the claims. Motion carried.

Motion made by Retz and seconded by DeGroot to acknowledge the Activity Report. Motion carried.

Preliminary Budget discussion held.

Transfer of budgeted funds from County General Fund of \$100,000 occurred on 11/20/17 due to fund balance of \$62,000. Total budgeted amount of \$139,000.

Health Net (VA) update. The VA owes Franklin County Public Health approximately \$22,000. Wiarda has talked with the VA, Joni Ernst's office, and the local VA liaison without resolution. Wiarda will talk with the county attorney to see what the next step might be.

Medicare Cost Report filed. Motion made by Wulf and seconded by DeGroot to hire a new Medicare Cost Report preparer, as contract is up with previous preparer. Motion carried.

Home Health Drill – Medicare Emergency Preparedness was held on 11/14/2017. Motion made by Wulf and seconded by Retz to acknowledge this event. Motion carried.

Clinical Manager position assigned to Jenni Swart, RN BSN. Wiarda is working with consultant to develop a job description.

Oversight noted on State Grant. Motion made by DeGroot and seconded by Wulf to amend the state grant to include an evaluation visit and bill the grant for this visit. Motion carried.

Supervisors Report – Discussion held about conflict of interest between county entities and local businesses.

Board Member Comments – None

Other Business – Motion made by Wulf and seconded by DeGroot to approve preliminary budgets for Franklin County Environmental Health, Franklin County Home Care, and Franklin County Public Health. Motion carried.

Next Meeting – Will be held in February 2018 with date to be decided on.

Motion made by Retz and seconded by DeGroot to adjourn the meeting. Motion carried. Meeting adjourned at 6:20 p.m.

Respectfully submitted,

Nancy Retz  
Secretary