

## APPOINTED BOARDS AND COMMISSIONS

The Franklin County Board of Supervisors has certain expectations of members serving on its boards and commissions. These guidelines should be considered by individuals before seeking appointment.

As a member of a board or commission, you have a role in guiding your respective organization in the accomplishment of its purpose, goals, and objectives.

Members must be sensitive to potential conflicts of interest. They should make every attempt to follow the rules of fairness and objectivity in all activities concerning the board or commission. Adherence to the open meetings law is required. As a member, every effort should be made to attend meetings, be punctual, be considerate of everyone's point of view, and be prepared to take an active role in the business of the board or commission.

Please be advised that in 2009 the Iowa Legislature passed a law requiring gender balance on boards and commissions appointed by the Board of Supervisors. Reappointment to a board or commission may not be possible in order to comply with this law.

## DESCRIPTIONS OF BOARDS AND COMMISSIONS APPOINTED BY THE BOARD OF SUPERVISORS

**Board of Health:** One member of the Board of Health must be a doctor. The Board is responsible for policy and program direction for public health services offered by the county. Services include environmental health, disease prevention and investigation, public health nursing, health planning and development, health promotion and education, public health preparedness, and home care services. Meetings are held monthly.

**Franklin County Civil Service Commission:** The Franklin County Civil Service Commission oversees the Civil Service testing for potential deputy sheriffs including written tests, physical agility testing, and psychological testing. The Commission hears appeals made by covered employees concerning employment decisions and also oversees the Civil Service Commissions budget and appoints the Civil Service Clerk. A complete list of responsibilities can be found under Iowa Code Section 341A.

**Conservation Board:** The Conservation Board acquires, maintains, and manages real and personal property for conservation and recreation purposes, and develops conservation and recreation programs within the county. The Board hires and supervises a director to administer its operations. Meetings are held monthly. For more information, visit [www.co.franklin.ia.us](http://www.co.franklin.ia.us)

**Condemnation Compensation Commission:** This commission consists of no less than 28 residents of Franklin County. One-fourth must be owner-operators of agricultural property; one-fourth must be owners of property inside the city limits of a municipality; one-fourth must be licensed real estate brokers or salespersons; and one-fourth must be persons having knowledge of property values in the county by reason of their occupation such as bankers, auctioneers, property managers, property appraisers, and persons responsible for making loans on property. The Chief Judge of the judicial district selects by lot from the list to form a compensation commission. This commission is responsible for assessing the damages to all property to be taken by a local government for an improvement or other purpose.

**North Iowa Regional Housing Authority Board of Commissioners:** The North Iowa Regional Housing Authority assists low-income families, seniors, and individuals with disabilities with decent, safe, and affordable housing opportunities across an eight county jurisdiction in northern Iowa. The responsibility of the Board is to establish policies, long-term goals, budgets and employ an Executive Director to manage daily operations. Commissioners meet the third Tuesday of each month to approve contracts, policies and payment of bills.

**Commission on Veterans Affairs:** Members of the Commission on Veterans Affairs must be veterans, preferably of different wars. The commission is responsible for approving payments for relief provided to veterans by office staff. Office staff is supervised by the commission. Meetings are held monthly. For more information, visit [www.co.franklin.ia.us](http://www.co.franklin.ia.us).

**Planning & Zoning Commission:** This commission acts as an advisory body to the Board of Supervisors. The commission hears and makes recommendations on proposed subdivision plats, rezoning requests, street vacations, controlled access requests, and proposed changes to the zoning ordinance and other land use ordinances. Meetings are held as needed. For more information see [www.co.franklin.ia.us](http://www.co.franklin.ia.us)

**Board of Adjustment:** The Board of Adjustment holds hearings and issues decisions on applications for special use permits, variances from the requirements of the zoning ordinance, and appeals of decisions by the Zoning Administrator. The Board of Adjustment has final say on matters in which it has jurisdiction. Meetings are held as needed. For more information visit [www.co.franklin.ia.us](http://www.co.franklin.ia.us).