

ATTACHMENT TO FRANKLIN COUNTY EMPLOYMENT APPLICATION

- Please fill out the attached application to the best of your knowledge.
- If there are any changes of status or information, it shall be the responsibility of the applicant to keep the application current. Changes should be made in person.

NOTICE: The employer will not hire any person for any position, unless that person passes a pre-employment physical and drug test. This position is also subject to post-accident functional capacity evaluation, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by Federal Regulation.

VACANCY ANNOUNCEMENT

FRANKLIN COUNTY SECONDARY ROAD DEPARTMENT

INTERESTED PERSONS MUST APPLY AT THE FRANKLIN COUNTY ENGINEER'S OFFICE, 1341 OLIVE AVENUE, P.O. BOX 118, HAMPTON, IOWA 50441. TELEPHONE: 641-456-4671. APPLICATIONS CLOSE AT 4:00 P.M., FRIDAY, DECEMBER 29, 2017

POSITION: Labor Grade: Mechanic
Job Classification: Primarily a mechanic. Secondary Classification may include general maintenance activities.

TYPE: Permanent Full-Time.

PAY GRADE:

Probationary, 0-4 months	\$19.29
New Employee, 5-12 months	\$20.36
100% Base Pay	\$21.43

Benefits shall be as provided to the Franklin County Secondary Road Maintenance Employees, per current Collective Bargaining Agreement.

LOCATION: Hampton Maintenance Shop, or to work where assigned.

NORMAL WORK DAY: 7:00 a.m. - 3:30 p.m., Monday through Friday. Hours may vary - Subject to call 24 hours a day during emergency conditions.

DEFINITION: Minor to major skilled mechanical maintenance and repair on all county owned vehicles and public works equipment. Assists in maintaining and monitoring adequate inventory of parts and supplies to support efficient operation. Assists in maintaining the shop and related areas in a safe, neat, and clean condition.

KNOWLEDGE, ABILITIES, SKILLS AND PERSONAL CHARACTERISTICS:

Knowledge of specialized highway maintenance equipment, its operation, repair, and use.

Considerable knowledge of the methods, materials, tools, and techniques used in the repair and maintenance of light and heavy duty equipment. Skill in care and use of all tools in equipment repair and adjustment.

Considerable knowledge of the principles of gas and diesel engines, transmissions, and hydraulic systems.

Knowledge of standard methods, practices, tools and materials of metal fabrication and welding, including sandblasting and painting equipment.

Ability to diagnose mechanical, electrical, and hydraulic malfunctions or failures, along with inspecting and replacing all components of the drive train, brakes, air lines, springs, fuel, tires, coolant system, and other components of public works equipment. Knowledge and ability to use computer diagnostic systems to evaluate trucks and heavy equipment.

Knowledge of highway maintenance terminology.

Ability to work outdoors during inclement weather and be on call during emergency situations such as snowstorms, pavement blowups, floods, etc.

Ability to lift and load material weighing up to 95 pounds to a truck box that is up to 56 inches above the ground.

Ability to operate public works equipment in a safe and conscientious manner. Ability to effectively test drive equipment.

Ability to understand and carry out written and oral instructions.

Skill to operate public works equipment which requires hand, foot, and eye coordination.

Ability to perform manual work for an extended period of time under all types of weather conditions.

Ability to establish and maintain effective working relationships with fellow employees and the public.

Ability to maintain accurate repair records and reports.

MINIMUM EDUCATION, TRAINING AND EXPERIENCE: Graduation from high school or an equivalent, vocational education in heavy machinery mechanics, or any equivalent combination of training and experience which provides the required skills and abilities.

NECESSARY SPECIAL REQUIREMENTS: All positions in this job class require applicants to possess and maintain a Commercial Drivers License Class A and an Air Brakes Endorsement at the time of hire. Other endorsements may be required within a period of time as determined by the appointing authority at the time of the hire. Effective January 1, 1996, after accepting an offer of employment, all persons will be required to pass a pre-employment drug test and alcohol breath test (United State Department of Transportation Rule 49CFR Part 40).

NOTE: Employees must respond to emergency conditions requiring them to live within a fifteen (15) mile distance or be able to report within a thirty (30) minute period of time to their assigned facility.

NOTE: After accepting an offer of employment, all persons are required to have a physical examination and functional capacity evaluation by Franklin County's designated doctor, verifying the physical ability to perform the duties described.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

Major mechanical maintenance and repair of all county equipment.

Trouble shoots equipment and operation problems of equipment. Operates computer for diagnostics on equipment, reviewing equipment repair manuals, and ordering parts.

Maintains necessary records or forms and logs information, such as parts used and/or time spent on repairing equipment.

Operate welding and cutting equipment, as required.

Responds to telephone and/or radio requests for emergency mechanical repair of county equipment in field; drives appropriate vehicle to field and makes repairs.

Works in various positions: walking, standing, sitting, stooping, bending, and reaching. May be required to walk on uneven or unstable surfaces while performing repairs. Manual dexterity required to use a variety of tools related to a mechanic's trade.

Maintains a clear work area, such as sweeping shop floor, cleaning and storing shop tools, etc.

Performs any other Franklin County Secondary Road Department work, as required.